

**Miami Killian Senior High School
ATTENDANCE CONTRACT
2010 - 2011**

The student, parent, and school agree that the student's education is based on the student's participation in school, and the key to participation is regular attendance at the school. Therefore, the school agrees to provide an educational environment and the student agrees to be in attendance in accordance with this contract as follows:

- I. Students need to attend school daily. Absences are excused for the following reasons:
- ✓ Illness of self or immediate family.
 - ✓ Medical appointment (should be made for after school)
 - ✓ Death in the family
 - ✓ Religious observance
 - ✓ Immigration or court appearance
 - ✓ Situation beyond the control of the parent or student, as determined by the principal or principal's designee. Doctor, dentist, and other appointments should be made after school.

NO SIGN OUTS WILL BE PERMITTED AFTER 2 P.M.

- II. When an absence occurs, the student agrees to provide a note explaining the absence by the parent and containing contact numbers. Students must have official documentation with the signed note, if the absence is due to an appointment or court date. Notes must be submitted before school or during lunch. **Students ONLY have two (2) days to have the note excused.** It is the student's responsibility of excusing his/her absences. Students should save excused admits for any future discrepancies which may occur.
- III. Any student who accumulates ten (10) unexcused absences for an annual course or (5) unexcused absences for a semester course will receive an **NC (No Credit)** in that course. **(There will be no make-up hours)**
- IV. Students who accumulate 45 or more absences for an annual course or 23 or more in a semester course, excused or unexcused, will receive a **NC (No Credit)** for that course.
- V. Once a student has accumulated a total of ten (10) absences, excused or unexcused, a parent or student must submit a doctor's note or the parent must come into the Attendance Office in person in order to excuse the absences. **AGAIN, PLEASE BE REMINDED THAT THIS MUST BE DONE WITHIN THE TWO DAY DEADLINE IN ORDER FOR THE ABSENCE TO BE EXCUSED.**
- VI. Students run the risk of being withdrawn if he/she has accumulated 20 or more absences in two or more classes. Alternative programs may be recommended for students wishing to continue their education.
- VII. Students who are tardy to school must report to the Attendance Office to secure an admit. Once a student accumulates ten (10) tardies, notes are no longer accepted. Once a student accumulates twenty (20) tardies, a doctor's note is required. A parent may excuse tardies (11-19) by coming into the Attendance Office at the time the student reports late to school. Excessive tardies may result in loss of privileges and/or detention and/or suspension.
- VIII. Students who are 18 years old will NOT be permitted to sign out without a parent.
- IX. Individuals **NOT LISTED** on the emergency contact card **WILL NOT** be permitted to sign a student out of school. **THERE WILL BE NO EXCEPTIONS TO THIS RULE.**

The student and parent are to accept the responsibilities and duties implied for the above and agree to follow directions of the staff and Attendance Appeals Committee. This agreement is based on the laws of the State of Florida and rules of the School Board of Miami-Dade County Public Schools.

✂ _____

Please review the Attendance Contract and keep it in an easily accessible place at home. Please cut on the dotted line and return this portion to the homeroom teacher as soon as possible. We have received and read the Miami Killian Senior High School Attendance Agreement and understand **ALL** of its requirements.

Print Student's Name

Student Id #

Student's Signature

Parent or Guardian Signature