

MIAMI KILLIAN SENIOR HIGH SCHOOL

MATHEMATICS DEPARTMENT

NOTEBOOK CONTRACT

The following information is provided to you in order to ensure your success in your mathematics class. Please read this carefully. You will be held accountable for this information. You must maintain your notebook as directed below and you must bring your notebook to class every day.

SUPPLIES REQUIRED

Each student must have the following supplies. These supplies must be brought to class **everyday** and utilized during every class period.

1. Three ring binder (minimum 1.5 inch rings) with **three** (3) dividers labeled: (others may be required by your individual teacher)
 - Class Requirements
 - Class Notes/Assignments
 - Vocabulary
2. Pencils (with good erasers)
3. One black or blue pen
4. Lined Paper; geometry students will also need unlined Paper
5. **Other supplies may be required.** These supplies will be listed on your class syllabus. Read your class syllabus carefully.

NOTEBOOK FORMAT

All information written on the overhead projector or white board must be recorded in the notebook. All information must be kept **SEQUENTIALLY**.

I. Divider #1 **Class Requirements**

This section must include the following pages.

- a. Syllabus - Class rules and grading policies
- b. Notebook Contract - signed by both the parent and the student
- c. Any class information sheet provided by your teacher.

II. Divider #2: **Class Notes/Assignments**

As you enter the classroom you are to immediately copy the daily agenda from the board or overhead projector. This information must begin on the first blue line and include the following information

- a. Day & Date
- b. Objective/Notes
- c. Assignment(s)

This information must be **followed by** the following daily activities:

- d. All notes written on the board, overhead projector, and/or PowerPoint monitor
- e. All example problems written on the board, overhead projector, and/or PowerPoint monitor
- f. All in class activities involving written information
- g. All worksheets given in class
- h. All Home Learning assignments

III. Divider #3 Vocabulary

This section must include all mathematical terms and definitions defined in class.

OTHER DIVIDERS MAY BE REQUIRED BY YOUR TEACHER

Home Learning Assignment Responsibility and Procedure

Your homework must include the page number and problems required. All work must be shown. Orphan answers (answers with no work) will not be given credit. To receive full credit for your homework, **all problems must be attempted.**

Your assignment sheet must contain the following information. All work must be shown.

- a. Name
- b. Page and problem numbers assigned
- c. Date
- d. Period

Your Notebook will be graded. You must have it with you every day. If you do not have your notebook in class with you on the day it is checked and graded, you will not receive credit. You will use your notebook everyday to review the material that was discussed in class on the prior days. Your notebook is a complete record of your mathematical history; it is not just a notebook. Remember, your notebook is your first tool for a successful school year!

I have read the Notebook Contract requirements. I understand that I must maintain my notebook as required; I must bring my notebook to class everyday, and I must do the required work for my class. Adhering to these requirements will assist me in achieving success in my math class.

Student Name

Student Signature

Date

I have read and discussed the Notebook Contract requirements with my child and agree to check my child's notebook on a weekly basis. This will assist me in closely monitoring my child's progress.

Parent Name

Parent Signature

Date